

**2016 SEAAPM Business Meeting Agenda**  
**Knoxville, TN**  
**March 12, 2016**

1. Review 2015 minutes
  - a. Old minutes were approved
2. Old business (from 2015)
  - a. SAMS coordinator
    - i. Should remain the symposium director
  - b. Student affairs coordinator,
    - i. Jacob Gersh volunteered. This position is a liason to the graduate programs in the region. Scholarship funds should be kept simple: room, reg, stipend.
  - c. Webmaster, Database coordinator
    - i. ExCom to handle these tasks
3. New business:
  - a. Election results:
    - i. President-elect
      1. Benjamin Sintay
    - ii. Secretary
      1. Chris Mart
    - iii. Topics / survey results
      1. Patient Safety
      2. Emerging Technologies
      3. MRI in Radiation Therapy
  - b. SEAAPM Fellowship sponsorship
    - i. Thad Wilson
      1. Voted as SEAAPM nominee in 2015. Paperwork was not filed and he has not been nominated to AAPM yet. Ben will ensure paperwork gets through the process before October 2016.
      2. A list of eligible candidates needs to be prepared and sent to membership prior to business meeting 2017 (Info to include in list: SEAAPM primary chapter members, Year joined AAPM, Have they been a fellow before?)
4. Treasurer's Report: Nicholas Koch
  - a. Summary: Chapter in good financial standing. 5 year average loss of 4.5%.
  - b. Discussion started by David Gauntt to reduce Night Out expenditures if need to save money. Members present indicated that the social aspect of the Night Out was much more important than the venue. Night Out tickets should be free to vendors and symposium faculty as they are currently, but should be an add-on option that must be chosen, not the default. Since chapter is in good standing, no measures to be taken to reduce costs at this time; it is up to the ExCom and program directors to decide Night Out details each year.
5. Board Representative Report: Thad Wilson
  - a. A summary e-mail was skimmed aloud by Ben.

6. 2017 Symposium/Meeting
  - a. Proposal to shift meeting from Thursday – Saturday to Friday – Sunday
    - i. A comment was made that the timeline is not set in stone; the meeting can run Friday to Sunday only. Family travel ability may have impacted meeting dates in the past.
    - ii. A single registration for both meetings was discussed; the two audiences are different by design and generally agreed that two registrations were required.
7. 2018 Symposium/Meeting:
  - a. Symposium Proposal
    - i. Consensus was that the topic needs to be a joint one between therapy & imaging.
    - ii. Niek Schreuder volunteered to lead an Emerging Technologies symposium. There was much discussion regarding what specific technologies should be included. A dual-energy CT symposium was requested. There was discussion about specific topics to be included in the symposium and regarding how focused the symposium should be. A director and co-director from therapy and imaging backgrounds was suggested.
    - iii. Nick Koch motioned for the 2018 symposium topic to be Emerging Technologies with ExCOM finding the director at a later date. Motion passes.
    - iv. Location of 2018 meeting was discussed. Perry mentioned that a proposal will be forthcoming from a group in Atlanta to host the 2018 meeting. George david suggested Augusta. Birmingham was suggested. Nashville and Asheville were suggested without much traction. Ben will work with MVP to seek proposals for the top three cities.
    - v. David Gauntt motions to decide on a preference to give MVP for meeting timeframe for 2018 of a F-S meeting. Jacob seconds. Discussion ensued with concerns arising that Friday/Saturday meeting with joint talks in the morning Saturday between symposium and scientific sessions would not be enough time for a reasonable scientific meeting. General consensus is that compressing the meeting won't work, but shifting it by one day will (as per the previous proposal, cf 6.a). Motion fails with vote of 5 for, 6 against.
    - vi. Nick motions for a Friday to Sunday meeting. George david seconds, motion carries 6 for, 5 against.
  - b. Local arrangements proposal
8. Chapter Appreciation
  - a. Vendors and sponsors
    - i. Sponsors and vendors were thanked.
  - b. Local arrangements
    - i. Hotel was thanked.
  - c. Symposium
    - i. Jon and Perry were thanked.
  - d. Meeting
    - i. ExCOM were thanked.
9. Passing of gavel
  - a. Ben, in Dave's absence passed the Gavel to himself.

10. Adjourn

11. Good and Welfare