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AAPM BOARD REPRESENTATIVE
ROBERT RODGERS

OFFICE
1631 PRINCE STREET
ALEXANDRIA, VA 22314-2818

Location Virtual Meeting

Date January 30, 2021

Time 12:15 pm

Attendees Michelle Wells, Stephanie Parker, Carnell Hampton, Nicholas Koch, Joshua Wilson, Robert Rodgers, Megan Bright, Perry Sprawls, BJ Sintay, Ronald Berg, Robert Wilson, Ren Tong, Dan Bourland, Lei

The annual business meeting of the Southeast Chapter of the American Association of Physicists in Medicine, Inc. (SEAAPM) was called to order at 12:16 pm by President Stephanie Parker.

Agenda Items

1. Review 2020 minutes
 - a. Motion to Approve, BJ Sintay, Seconded, Michelle Wells. Minutes approved.
2. Old business
 - a. Meetups
 - i. None were held in 2020 due to the pandemic, but we would like to resume them in 2021, both virtually and in person, as able. Previous meet-up communications were narrowly focused by geography, but in the future we will both (1) target a geographic region, and (2) notify the rest of the chapter membership who may also wish to attend.
 - b. TG275 Workshop
 - i. This was held virtually on November 7, 2020, and directed by Stephanie Parker and Michelle Wells. There was positive feedback and the event was well attended, even by physicists outside of the chapter's region. The registration fees covered CAMPEP MPCEC costs.
 - c. Previous suggestions for symposia/meetings
 - i. Interview skills related activity was suggested at last year's symposium/meeting, so this year we offered it as a virtual session directed by Josh Wilson and Robert Rodgers. The event was relatively well attended (approximately 20 people) and anecdotal positive feedback was received.
 - ii. How to offer feedback for student/trainee presentations is a question that has been previously raised. The MedPhys Slam competitors do receive feedback from the judges, but for other trainees, there are not opportunities for constructive feedback on posters and presentations. If we enable feedback mechanisms specifically for trainees, who should be able to provide feedback (e.g., all attendees, chapter officers, select set of individuals) and/or to what degree should it be moderated? This is not a settled issue.
 - iii. The chapter managing a Bulletin Board for posting resumes/job postings/residency postings was discussed. A key concern was that this could require considerable extra effort. Instead, we will consider hosting a job fair or job session where potential employers could have a booth, possibly paid for, during our annual meeting.
3. New business
 - a. Election results
 - i. President-elect: Megan Bright
 - ii. Board representative: Robert Rodgers

- b. Symposium Topics for 2022 (and 2023)
 - i. Online survey results were shared and reviewed.
 - ii. Additional topics were suggested: One topic mentioned was “Practice Standards” that would cover MPPGs, Accreditation Programs, Task Group Reports, etc.
 - iii. Historically we have not had “tracks” where some sessions are therapy focused and others are imaging focused. Doing so would add logistical issues and, potentially based on meeting location facilities, meeting room limitations with floor plan constraints. However, we don’t necessarily need to have two completely separate tracks, there could be a main track with a few targeted breakout sessions.
 - c. Treasurer’s Report was submitted and reviewed by Nick Koch. We have a healthy reserve and could consider transferring some funds to our investment account. Report provided as addendum.
 - d. AAPM Board of Directors report was given by the Southeast Chapter’s Board Representative, Robert Rodgers. Report provided as addendum. Questions from audience included AAPM Working Group creation for Task Group administration; closing “loopholes” in the access to AAPM virtual library content and returning value to members who attend the meetings.
 - e. Future Symposium/Meeting Sites
 - i. 2022: The site will be in Charlotte, NC (this was planned for 2021).
 - ii. 2023: The site will be in Atlanta, GA (this was planned for 2022).
 - iii. For future meetings we’ll continue to consider hybrid in-person/virtual option.
 - iv. By having meeting locations that are geographically central, are we excluding physicists at the periphery, geographically? There was audience discussion about how we have experimented with non-central locations, but attendance and involvement from those “locals” doesn’t jump in the ways hoped/expected.
 - f. Continuous improvement opportunities
 - i. Pandemic-related challenges in 2020 included not hosting regional meet ups, virtualizing the TG275 workshop, and virtualizing the 2021 SEAAPM annual meeting.
 - ii. Feedback on virtual aspects of meeting
 - 1. There needed to be time padding between sessions: It was difficult to get between sessions on-time and not miss the start of some.
 - 2. A socialization aspect, such as chat, a lobby, etc. with more interaction would be great.
 - 3. For the virtual aspect, having closed captioning available would be helpful.
 - g. Chapter Appreciation
 - i. We are especially grateful for the vendors and sponsors of the meeting this year.
 - ii. The Symposium Directors, Xiaofeng Yang and Jonathan Nye, invested a great deal of time and did an excellent job.
 - h. Passing of gavel (bell) from Stephanie Parker to Carnell Hampton.
- 4. Adjourn
 - a. Stephanie Parker, past-president, adjourned the meeting at 1:56 pm.
 - 5. Good and Welfare

Minutes Recorded and Submitted by: Joshua Wilson