

**2024 SEAAPM Business Meeting Minutes
February 10, 2024**

Attendees: Michelle Rokni, Megan Bright, Tomi Ogunleye, David Piantino, Dennis Stanley, Ali Fatemi, Anuj Kapadia, Melanie Piantino, Jian-Xiong Wang, Niek Schreuder, Megan Russ, Todd Jenkins, Perry Sprawls (Remote)

1. Review 2023 minutes
2. Old business
 - a. Meetups
 - i. 1 meetup held in Atlanta in Jan 2024—Anant Mandapaka hosted again
 - ii. Plan for future meetings
 1. In agreement these are very nice
 - b. Evaluation of Timing of Elections
 - i. Believe there have been the appropriate number of emails/communication about elections
 - ii. How can we get more people interested in running?
 1. Remember the write-ins from previous years and reach out to them next year
3. New business
 - a. Election results
 - i. President-elect
 1. Congratulations Dr. Anuj Kapadia
 - b. Upcoming year elections: President-elect/Secretary/Treasurer
 - i. How do we transition rolls, specifically the treasurer, and make sure this is a smooth transition
 1. Bank accounts, documents, taxes, email
 2. Previous treasurer could be a non-voting consultant/member of the board for the first 6 months of the new term
 - c. Bylaws/Membership Review Discussion: discussion on different meeting registration types (emeritus, dosimetrist, etc)
 - i. How can we more effectively send out emails and receive abstracts/presentations?
 1. Can automate these emails better
 2. What security concerns are there if we use the website to upload abstracts/presentations?
 3. Could we hire someone to help with the admin work? Volunteer with stipend? Needs clearly defined rolls
 4. Roll of a student position?
 - a. It is challenging to get student engagement- they are very mobile, they typically could only hold the term for only one year, most of which would be teaching them what to do
 - ii. Different registration types (Dosimetrists, retired emeritus)
 1. We should take AAPM's model and use those percentages of the total conference costs
 2. Dosimetrists
 - a. This year we were able to get AAMD credits- we can use this as a starting point for advertising
 - b. AAMD does not have regional meetings currently
 - c. Could have a split symposium (two rooms?) and come together for scientific meeting. Would need AAMD to lead the dosimetry part of the conference. Not ideal for the first year, but possible in the future
 - i. Instead of splitting it up, could do a Saturday morning that combines dos with physics
 - ii. If we can have AAMD help with organizing, advertising, and funding the dosimetry section this could work well
 - d. Many dosimetrists do not get as much funding as physicists do to travel.
 - i. Many need to be presenting to get funding
 - ii. Panels so we can have have more dos speakers

- e. Including dosimetrists could attract more vendors. Vendors have shown interest, and vendors drive revenue
 - i. Can also charge vendors more
 - f. Students/Residents/Dosimetrists
 - i. Out of these the best return on investment is dosimetrists. Students and resident most likely will leave the area in the upcoming years
 - iii. Only three regions that pay for speakers to come speak.
 - iv. Job fair/residency fair
 - 1. Informal residency fair during a coffee break or Friday Lunch
 - 2. Can target people during registration asking if they are willing to be a part of this
 - d. DREAM Fellowship Update – *Megan Bright*
 - i. This is a great initiative- we are committed for 2024
 - ii. Instead of putting the money into the DREAPM Fellowship, could we put the money back into the chapter and cover rooms/registrations for undergrad students in the area
 - 1. How would we find these students?
 - 2. They would not be getting as much out of this vs the full shadowing/research experience
 - 3. Many of these students will leave the SEAAPM region once they are done with school
 - iii. If we are going to fund an initiative? What initiative do we want to fund?
 - 1. No solid decision made
 - e. Future Symposium Topics
 - i. Online Survey Results
 - 1. Theranostics are becoming very popular
 - 2. AI – how do I use this in the clinic?
 - a. Focus a little on discovery, and mostly on how can we bring this closer to home, who has used this in the clinic already?
 - f. Treasurer’s Report – *David Piantino*
 - i. Financials are in good shape.
 - ii. We want to keep one year worth of expenses in reserve. We used to have two years worth reserved, and we are now closer to one year.
 - iii. We used to estimate annual expenses of 70k, we exceeded that this year (dream fellowship and 10k down payment for 2024 meeting).
 - 1. We raised vendor fees and registration fees to combat this
 - g. Board Representative Report – *Dennis Stanley*
 - i. New executive director – he seems to be very good and executive staff seem to really like him
 - ii. Dues increase vote continues to fail. At some point this will need to pass
 - iii. AAPM has good/very good financial health
 - iv. First official board meeting of the year is coming up soon. If there is anything you would like Dennis to bring up please let him know
 - h. 2025 Symposium/Meeting
 - i. Puerto Rico???
 - 1. This may not be possible for 2025? Nanci can reach out and see
 - 2. Don’t need a passport
 - 3. Symposium- global initiatives
 - 4. Should poll vendors to see if they would be able to go
 - ii. Do we want a rotation of locations in the future?
 - 1. AAPM has 4 rotation locations
 - a. DC, Southern, Northern, Wild card
4. Chapter Appreciation
 - a. Vendors and sponsors
 - i. We will hold a call with advisory board sponsors to hear their feedback on this meeting.
 - b. Symposium
 - c. Meeting
5. Passing of gavel
6. Adjourn
7. Good and Welfare